

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Royal Orchid Hotels Limited**
 2. Quarter ending - **31-Dec-2021**

i. Composition Of Board Of Director

| T i t l e (M r . / M s) | Name of the Dir ect or | D I N | P A N | Cat ego ry (Ch air pers on / Exe cutiv e/ No n- Exec utive/ Inde pend ent/ Nomi nee) | S u b C a t e g o r y | Ini tia l D a t e of A p p o i n t m e n t | Dat e of App oint me nt | Dat e of ces sati on | T e n u r e | D a t e of Bi r t h | Wh eth er spe cial res olut ion pas sed ? | D a t e of p a ss in g s p e ci al res olut ion | N o. of Di rec tor s h i p in lis ted e n t iti e s in clu di ng th is lis ted e n t ity | No of Inde pend ent Dire ctor ship in lis ted entit ies in clud ing this lis ted ent ity | No of me m bers hips in Au dit/ Sta keh old er Com mit tee(s) in clud ing this lis ted ent ity | No of po st of Ch air pers on in Au dit/ St ak eh old er Com mit tee hel d in lis ted ent iti e s in clud ing th is lis ted ent ity | Me m bers hip in Com mit tees of the Com pa ny | Rem arks |
|---|--|----------------------------|---------------------------------|---|---|--|---|-------------------------------------|----------------------------|---|---|--|--|--|---|--|--|-------------|
| M r. | Ch and er Ka mal Bal jee | 0 0 8 1 8 4 | A C T P B 3 3 | C & ED | M D | 03- Sep - 199 2 | 01- Apr- 2020 | | 3 5 1 | 2 1- Feb - 1 9 | NA | | 1 | 0 | 1 | 0 | SC | |

| | | | | | | | | | | | | | | | | | |
|---------|--------------------------------------|--------------------------------------|--|-----|--|-----------------------------|---------------------|--|-------------|---|----|--|---|---|---|---|--------------------|
| | | 4 | 5 7 L | | | | | | 5 1 | | | | | | | | |
| M r. | Sun il Sik ka | 0 0 8 3 0 3 2 | A A U P S 4 5 9 6 D | NED | | 30- Sep - 200 0 | 09- Nov- 2020 | | 2 5 5 | 2 4- A u g- 1 9 5 8 | NA | | 1 | 0 | 0 | 0 | |
| M r. | Kes hav Bal jee | 0 0 3 4 4 8 5 5 | A K Y P B 2 3 2 2 A | NED | | 11- No v- 201 9 | 09- Nov- 2020 | | 2 5 | 1 6- D ec - 1 9 8 3 | NA | | 1 | 0 | 0 | 0 | |
| M r. | Bh ask ar Pra ma nik | 0 0 3 1 6 6 5 0 | A G IP M 1 4 0 5 B | ID | | 31- Au g- 202 1 | 31- Aug- 2021 | | 4 | 2 0- M ar - 1 9 5 1 | NA | | 3 | 3 | 4 | 2 | |
| M r. | Na vee n Jai n | 0 0 0 5 1 1 8 3 | A A M PJ 6 9 3 8 N | ID | | 25- Oct - 201 6 | 25- Oct- 2019 | | 6 2 | 0 4- Ju n- 1 9 5 8 | NA | | 1 | 1 | 2 | 1 | AC,SC ,NRC |
| M s. | Lili an Jes sie Pau l | 0 2 8 6 4 5 0 6 | A D Q P P 4 9 4 2 | ID | | 02- No v- 201 7 | 02- Nov- 2020 | | 4 9 | 0 2- M ay - 1 9 7 0 | NA | | 5 | 5 | 4 | 0 | AC,N RC,N RC |

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| Company Remarks | |
| Whether Regular chairperson appointed | Yes |
| Whether Chairperson is related to MD or CEO | Yes |

ii. Composition of Committees

a. Audit Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
| 1 | Naveen Jain | ID | Chairperson | 25-Oct-2016 | |
| 2 | Bhaskar Pramanik | ID | Member | 11-Nov-2021 | |
| 3 | Lilian Jessie Paul | ID | Member | 02-Nov-2017 | |

| | |
|---|-----|
| Company Remarks | |
| Whether Permanent chairperson appointed | Yes |

b. Stakeholders Relationship Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
| 1 | Bhaskar Pramanik | ID | Chairperson | 11-Nov-2021 | |
| 2 | Naveen Jain | ID | Member | 25-Oct-2016 | |
| 3 | Chander Kamal Baljee | C & ED | Member | 01-Apr-2015 | |

| | |
|---|-----|
| Company Remarks | |
| Whether Permanent chairperson appointed | Yes |

c. Risk Management Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
|---------|----------------------|----------|------------------------|------------------|----------------|

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|---|--|
| Company Remarks | |
| Whether Permanent chairperson appointed | |

d. Nomination and Remuneration Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
| 1 | Lilian Jessie Paul | ID | Chairperson | 02-Nov-2017 | |
| 2 | Lilian Jessie Paul | ID | Member | 11-Nov-2021 | |
| 3 | Naveen Jain | ID | Member | 25-Oct-2016 | |

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|---|-----|
| Company Remarks | |
| Whether Permanent chairperson appointed | Yes |

iii. Meeting of Board of Directors

| Date(s) of Meeting (if any) in the previous quarter | Date(s) of Meeting (if any) in the relevant quarter | Whether requirement of Quorum met | Number of Directors present | Number of Independent Directors present |
|---|---|-----------------------------------|-----------------------------|---|
| 14-Aug-2021 | 11-Nov-2021 | Yes | 4 | 3 |
| 21-Aug-2021 | | Yes | 5 | 2 |

| | |
|---|----|
| Company Remarks | |
| Maximum gap between any two consecutive (in number of days) | 81 |

iv. **Meeting of Committees**

| Name of the Committee | Date(s) of meeting during of the committee in the previous quarter | Date(s) of meeting of the committee in the relevant quarter | Whether requirement of Quorum met (Yes/No) | Number of Directors present | Number of independent directors present |
|-------------------------------------|--|---|--|-----------------------------|---|
| Audit Committee | 14-Aug-2021 | | Yes | 2 | 2 |
| Nomination & Remuneration Committee | 14-Aug-2021 | | Yes | 2 | 2 |
| Audit Committee | 21-Aug-2021 | | Yes | 2 | 2 |
| Audit Committee | | 11-Nov-2021 | Yes | 3 | 3 |

| | |
|--|----|
| Company Remarks | |
| Maximum gap between any two consecutive (in number of days) [Only for Audit Committee] | 81 |

v. **Related Party Transactions**

| Subject | Compliance status (Yes/No/NA) | Remark |
|--|--------------------------------------|---------------|
| Whether prior approval of audit committee obtained | Yes | |
| Whether shareholder approval obtained for material RPT | Yes | |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes | |

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| Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions | |
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VI. **Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
b. Any comments/observations/advice of Board of Directors may be mentioned here:

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Name : **Ranabir Sanyal**
Designation : **Company Secretary & Compliance Officer**