

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Royal Orchid Hotels Limited**
 2. Quarter ending - **30-Jun-2020**

i. Composition Of Board Of Director

T i t l e (M r . / M s)	Name of the Dir ect or	D I N	P A N	Cat ego ry (Ch air pers on / Exe cut iv e/ No n- Exe cut iv e/ Inde pend ent/ Nomi nee)	S u b C a t e g o r y	Ini tia l D a t e of A p p o i n t m e n t	Dat e of App oint me nt	Dat e of ces sati on	T e n u r e	D a t e of Bi r t h	Wh eth er spe cial res olut ion pas sed ?	D a t e of p a ss in g s p e ci al res olut ion	N o. of Di re ct or s h i p in lis te d e n t i t i e s in cl u d i n g th is lis te d e n t i t y	No of Inde pend ent Dire ct or ship in lis te d ent itie s in cl u d i n g th is lis te d ent ity	No of me m bers hips in Au dit/ Sta keh old er Com mit tee(s) in cl u d i n g th is lis te d ent ity	No of po st of Ch air pers on in Au dit/ St ak eh old er Com mit tee hel d in lis te d ent itie s in cl u d i n g th is lis te d ent ity	Me m bers hip in Com mit tees of the Com pa ny	Rem arks
M r.	Ch and er ka mal Bal jee	0 0 8 1 8 4	A C T P B 3 3	C & ED	M D	03- Sep - 199 2	25- Mar- 2020			2 1- Feb - 1 9	NA		1	0	1	0	SC	

		4	5 7 L						5 1								
M r.	Sun il Sik ka	0 0 8 3 0 3 2	A A U P S 4 5 9 6 D	NED		30- Sep - 200 0	28- Sep- 2018			2 4- A u g- 1 9 5 8	NA		1	0	0	0	
M r.	Kes hav Bal jee	0 0 3 4 4 8 5 5	A K Y P B 2 3 2 2 A	NED		11- No v- 201 9	11- Nov- 2019			1 6- D ec - 1 9 8 3	NA		1	0	0	0	
M r.	Viv ek Ma nsi ngh	0 6 9 0 3 0 7 9	A G IP M 1 4 0 5 B	ID		12- Au g- 201 6	12- Aug- 2016	4 6		0 3- A pr - 1 9 5 6	NA		1	1	2	1	AC,SC ,NRC
M r.	Na vee n Jai n	0 0 0 5 1 1 8 3	A A M PJ 6 9 3 8 N	ID		25- Oct - 201 6	25- Oct- 2019	4 4		0 4- Ju n- 1 9 5 8	NA		2	2	8	2	AC,SC ,NRC
M s.	Lili an Jes sie Pau l	0 2 8 6 4 5 0 6	A D Q P P 4 9 4 2	ID		02- No v- 201 7	02- Nov- 2017	3 1		0 2- M ay - 1 9 7 0	NA		3	3	4	0	AC,N RC

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Company Remarks	
Whether Regular chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Naveen Jain	ID	Chairperson	25-Oct-2016	
2	Vivek Mansingh	ID	Member	12-Aug-2016	
3	Lilian Jessie Paul	ID	Member	02-Nov-2017	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Vivek Mansingh	ID	Chairperson	12-Aug-2016	
2	Naveen Jain	ID	Member	25-Oct-2016	
3	Chander kamal Baljee	C & ED	Member	01-Apr-2015	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
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Company Remarks	
Whether Permanent chairperson appointed	

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Lilian Jessie Paul	ID	Chairperson	02-Nov-2017	
2	Vivek Mansingh	ID	Member	12-Aug-2016	
3	Naveen Jain	ID	Member	25-Oct-2016	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
12-Feb-2020		Yes	6	3

Company Remarks	Due to COVID - 19 pandemic, no Board/Committee meetings were held during the quarter ended June 30, 2020
Maximum gap between any two consecutive (in number of days)	0

iv. **Meeting of Committees**

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	12-Feb-2020		Yes	6	3

Company Remarks	Due to COVID - 19 pandemic, no Board/Committee meetings were held during the quarter ended June 30, 2020
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	0

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Not Applicable	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	Due to COVID - 19 pandemic, no Board/Committee meetings were held during the quarter ended June 30, 2020
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VI. **Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015

- a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
b. Any comments/observations/advice of Board of Directors may be mentioned here:

Due to COVID - 19 pandemic, no Board/Committee meetings were held during the quarter ended June 30, 2020nnHence reply for point no. 7, 8 are Not Applicable

Name : Ranabir Sanyal
Designation : Company Secretary & Compliance Officer